

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
March 17, 2025
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim Roth, Cindy Morris, Dave Johnson

Absent: None

Quorum: Yes

Others Present:

Stephen Bivin, Kevin Canham and Autumn Tibbs (SSWC), Randy Segatto (Barber, Segatto, et. al.) and Max Middendorf (MECO Engineering).

Proceedings:

- The meeting was called to order at 5:30 p.m. by Chairman Jim Roth, and roll was taken.

Approval of Ordinance 25-02:

- Commissioners discussed Ordinance 25-02 regarding budgeting and appropriating funds for all corporate purposes for the South Sangamon Water Commission, Illinois for the fiscal year commencing on the 1st day of May, 2025 and ending on the 30th day of April, 2026.

MOTION by Johnson, second by Morris approving the FY2026 budget.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Operating Report:

- Stephen Bivin gave report and discussed highlights of the February 2025 report. The total gallons pumped from the well field was 38.6 million gallons of water and 34.3 million in finished water. Sampling was within limits.

- Stephen reported that he has spoken with Kurita about our softeners. We are on their schedule but no date yet. He included it with the MOR.

- Stephen reported that LRE provided their well evaluation and it is included in today's packet. Commissioner Johnson asked about LRE's recommendation that we lower the pumping rate in several wells. Stephen reported that this is based on the drawdown and screen depths.

- Stephen reported that we have some well cleanings coming up the first week in April. We still have money in our FY25 budget for this.

- Stephen reported that he had numerous customer inquiries, especially about the softeners. They are not complaining; they just have questions.
- Stephen reported that JD is no longer with the Village of Chatham.
- Chairman Roth asked if we have the computer set up to log our well data. Stephen advised that we are collecting the data and this is something we will address when we're cleaning wells next month. Data is coming in but some things aren't working right so we're not actually receiving any data. Stephen spoke to Dan about this today.
- Stephen reported that we budgeted to clean all 10 wells in FY26 so we have a solid baseline.

Engineering Reports:

- Max Middendorf reported on the LRE evaluation and that the end result basically accomplishes their recommendations. We need transducers in each well to get live data of the water level inside the casing. With this, we can input top screen elevation information into the SCADA System and program a function that tells each well if your drawdown gets within the screen elevation. We have the benefit of having VFD's on every well.
- Max reported on being able to trend data. Ideally, we could go back 3-5 years and look at what the variable drawdown rate was on each well so we have a live history. This has the ability to track 24/7 to see environmental trends, etc. Data will show you if you need to replace a well. LRE's report didn't access future aquaphor withdrawal. He suggests going back to them and asking for an assessment/prediction.
- Max reported an update on the Well#11 project. They are doing final testing. They poured several thrust spots (but not all) under the mechanical piping. One that they missed was on the flush hydrant. They used a flange and those are not allowed underground so they're replacing that. Then they'll get the rest of the concrete poured, perform pressure testing and backfill. They had to pause due to the colder weather.

Public Comments:

- There were no public comments.

Insurance Presentation:

- Autumn Tibbs reported that our new insurance agent (Jacob Shasteen with AJG) was planning to be here today to present our quotes and options for our Umbrella, Workers Compensation and Cyber Security policies that renew on 5/1/25. He does not have all quotes back yet. He will make his presentation to the Board on 4/21/25 instead.

Approval of Minutes:

MOTION by Johnson, second by Roth to approve the minutes of the February 18, 2025 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Autumn Tibbs reported that February's financial report printouts were provided for review. There is nothing out of the ordinary to report. We are in the positive with our revenue being more than expenses thus far this fiscal year.

Approval for Payment of Invoices:

- Autumn Tibbs reported that the vendor payable's printout was provided for review.
- Commissioners reviewed a list of payable items totaling \$82,189.83.

MOTION by Roth, second by Johnson to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Approval for Prepayments:

- Autumn Tibbs reported that a list of prepayments made was provided for review. These are vendors that are not on the vendor payable's printout. They are not on the vendor payable's printout because (1) it is automatically deducted from our checking account every month and therefore no check is necessary or (2) it is a timing issue where the actual bill is not available until after our board meeting but it is due before our next board meeting.

- Commissioners reviewed a list of prepayments made 2/14/25 – 3/12/25 totaling \$506.10.

MOTION by Roth, second by Johnson to approve payment of all prepayments listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Old Business:

- Autumn Tibbs gave an update on the E-Pay program. The link is live on our website homepage allowing our customers to pay their bills online. Autumn included a note with customer's 2/28/25 bills advising them of this new feature. A few customers have used the option and it has been an easy process on our accounting end as well.

New Business:

- Autumn Tibbs reported that the IMRF newsletter for March included an article advising employers to evaluate all positions yearly for IMRF participation. To qualify for IMRF participation, the employee must work at least 1,000 hours per year. Autumn currently works 25 hours/week (1,300 hours/year). Autumn will do some more research on this and report back next month.
- Randy Segatto reported that he received an email from the AG's office in regards to the EPA fine settlement. He forwarded said email to Chairman Roth.

Executive Session:

None.

Adjournment:

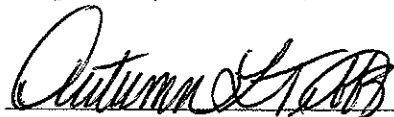
- The next regular meeting of the South Sangamon Water Commission would be held Monday, April 21, 2025, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Roth, second by Johnson to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:02 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Autumn Tibbs", written over a horizontal line.

Autumn Tibbs, Clerk/Treasurer