

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
July 15, 2024
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim, Roth, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC); Max Middendorf (MECO Engineering); Randy Segatto (Barber, Segatto, et. al.); Adam Withee (Zumbahlen, Eyth, et. al.)

Proceedings:

- The meeting was called to order at 5:30 p.m. by chairman Jim Roth, and roll was taken.

Operating Report:

- Stephen Bivin distributed the June 2024 report.

- HACH sent a quote to add the turbidimeter to their annual contract. It would cost \$1,525.00 more than the current contract at the time of next renewal.

- Commissioner Morris asked about the reason for the battery loss at Well #5. Bivin said they did not know, but they were able to reset everything.

Country Trail Extension:

- A resident on Country Trail inquired about getting water from the commission. His house was in the middle of about 15 properties and would require running a main into the area.

- Commissioner Roth suggested this resident contact the other homeowners in the area to see if there was interest in hiring an engineer to work with them and the county. If they were able to build the main, the commission would serve them with water.

- Bivin would follow up with the resident.

Engineering Reports:

- Jamie Headen sent his report in an email to the commissioners.

- Max Middendorf reported Brotcke Well and Pump was waiting for final submittals of shop drawings.

Public Comments:

- There were no public comments.

FY2024 Audit Report:

- Adam Withee, auditor at Zumbahlen, Eyth, et. al. distributed and reviewed the audit report which was presented as unmodified with a clean opinion. A few year-end entries were needed, mainly standard adjustments for depreciation, IMRF reporting, etc.

- He discussed cash flow, noting revenue was very similar to FY2023. Accounts receivable was down. Interest income was up and interest expense was down creating a net increase to cash on hand.

- Withee left the meeting.

Approval of Minutes:

MOTION by Johnson, second by Roth to approve the minutes of the June 17, 2024 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Laura VanProyen provided 6.30.2024 basic financial reports for commissioners' information.

Approval for Payment of Invoices:

- Commissioners reviewed a list of payable items totaling \$81,585.58.

MOTION by Johnson, second by Morris to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Approval of Resolution 24-05 Regarding Insurance:

- Following discussion of at the June, 2024 meeting regarding the 8.3.2024 renewal of Public Officials Liability insurance at the same price as the current policy premium, Attorney Segatto prepared this resolution for approval.

MOTION by Johnson, second by Roth to approve Resolution 24-05, a resolution approving and accepting the proposal of United States Liability Company for a Public Officials Liability Insurance policy including Employment Practices Liability.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Old Business:

- Bivin reported the chairs previously approved for the conference room had been out of stock with no idea if or when they become available again. He presented a few additional options from Best Buy and Office Depot for the commissioners to consider.

- Commissioner Morris felt the Best Buy option, while not the least expensive, was still in line with the pricing of the Sam's Club chairs already approved and appeared to be of a good quality.

MOTION by Roth, second by Johnson to authorize Bivin to order five (5) chairs from Best Buy as presented.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

New Business:

- There was no new business.

6:10 p.m.

Executive Session:

MOTION by Roth, second by Johnson to adjourn to Executive Session to discuss personnel per 5ILCS 120/2(c)1 at 6:10 p.m.

Voice vote: Motion carried.

6:35 p.m.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission would be held Monday, August 19, 2024, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Morris, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:35 p.m.

Respectfully submitted,



Laura VanProyen, Clerk