

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
June 17, 2024
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim, Roth, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

Others Present:

Stephen Bivin & Laura VanProyen (SSWC); Max Middendorf (MECO Engineering)

Proceedings:

- The meeting was called to order at 5:30 p.m. by chairman Jim Roth, and roll was taken.

Operating Report:

- Stephen Bivin distributed the April 2024 report for commissioners' review and discussion.
- Regarding the Interconnection project, Bivin reported they recently attempted a start-up. They would continue working out remaining bugs and reschedule another trial start-up in the near future.
- Bivin sent samples to Martha Silks following the May meeting.

Engineering Reports:

- Max Middendorf reported Brotcke searched for the best size gravel to use with this gradation of sand and recommend Red Flint gravel which currently requires 10-week lead time. MECO recommended, for optimum yield on this well, waiting and issuing a stop-work order on Brotcke's time if needed to allow for this delivery.
- Commissioners agreed we should wait for proper size gravel to be available.

Public Comments:

- There were no public comments.

Approval of Minutes:

MOTION by Morris, second by Roth to approve the minutes of the May 20, 2024 public hearing as presented.

Voice vote: Motion carried.

MOTION by Morris, second by Johnson to approve the minutes of the May 20, 2024 regular meeting as presented.

Voice vote: Motion carried.

Treasurer's Report:

- Laura VanProyen provided 5.31.2024 basic financial reports for commissioners' information and review along with an updated water usage history report for FY2024.
- VanProyen reported field work for the FY2024 audit would be complete by the end of the week.
- Commissioner Roth and VanProyen scheduled to sign wire transfer paperwork at the bank on June 25 for the upcoming July 1 bond payment.

Public Officials' Liability Insurance Renewal:

- VanProyen stated we received renewal notice for the public officials' liability insurance for the term 8.3.2024 to 8.3.2025. The notice showed the premium as \$3,397.00 which was unchanged from the current term, but did not appear to include the agent's fee which was \$200.00 for the current term.

MOTION by Morris, second by Roth to authorize Laura VanProyen to work with our insurance agent to complete renewal of the Public Officials' Liability Insurance at a cost not to exceed \$3,700.00.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Approval for Payment of Invoices:

- Commissioners reviewed a list of payable items totaling \$105,126.26.

MOTION by Morris, second by Johnson to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Approval of Resolutions:

- Following discussions at the May 20, 2024 regular meeting, Attorney Segatto prepared resolutions for approval regarding insurance renewals and amendment to the employee handbook.

MOTION by Morris, second by Johnson to approve Resolution 24-02, a resolution approving and accepting the Cincinnati Insurance Company commercial insurance package.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

MOTION by Morris, second by Johnson to approve Resolution 24-03, a resolution approving and accepting the BCS Insurance Company cyber liability insurance coverage.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

MOTION by Morris, second by Johnson to approve Resolution 24-04, a resolution amending the employee handbook regarding benefits – paid vacations for employees with five (5) or more years of service.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

Old Business:

- Commissioner Morris reported, after reviewing several options, she and VanProyen had decided on new chairs for the conference room at the water plant. Bivin would purchase them from Sam's Club using his membership and company credit card.

New Business:

- There was no new business.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission would be held Monday, July 15, 2024, at the water plant, 9199 Buckhart Road, Rochester, Illinois at 5:30 p.m.

MOTION by Johnson, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:00 p.m.

Respectfully submitted,



Laura VanProyen, Clerk