

South Sangamon Water Commission
Minutes of the Regular Meeting of the Board of Commissioners
May 20, 2024
Water Plant, 9199 Buckhart Road, Rochester IL

Commissioners:

Present: Jim, Roth, Cindy Morris, Dave Johnson

Absent: none

Quorum: yes

Others Present:

Stephen Bivin, Kevin Canham & Laura VanProyen (SSWC); Max Middendorf (MECO Engineering); Randy Segatto (Barber Segatto et al)

Proceedings:

- The meeting was called to order at 5:30 p.m. by chairman Jim Roth, and roll was taken.

Adopt Ordinance 24-01:

- MOTION by Morris, second by Johnson to approve Ordinance 24-01, an ordinance budgeting and appropriating funds for all corporate purposes for the South Sangamon Water Commission, Illinois for the fiscal year commencing on the 1st day of May, 2024 ending on the 30th day of April, 2025.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

Operating Report:

- Stephen Bivin distributed the April 2024 report for commissioners' review and discussion.
- Filter train #2 was off-line for five (5) days due to broken fittings affecting both the inlet and outlet sides. The cause of the fitting breaks was undetermined. The plant was able to keep up using the remaining two trains.

- Chairman Roth reported there was discussion at the monthly meeting with village utility staff regarding upcoming seasonal needs for more water. The group planned to keep in touch with the plant working together to meet those needs.

Engineering Reports:

- Max Middendorf recommended payment of Payment Application #1 from Brotcke Well & Pump on the Well #11 project.

MOTION by Roth, second by Morris to authorize payment in the amount of \$15,516.00 per Payment Application #1 to Brotck Well & Pump.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

- Middendorf inquired about samples requested by Martha Silks. Bivin stated he understood she was coming to the plant to collect them; he would follow up with her.

- Jamie Headen sent his report to commissioners by email. Preliminary start-up was scheduled for May 30.

Public Comments:

- There were no public comments.

Approval of Minutes:

- Commissioner Morris noted a correction to the motion to adjourn listing her name when she had been absent from the April meeting. Clerk would make the correction.

MOTION by Johnson, second by Roth to approve the minutes of the April 15, 2024 regular meeting as corrected.

Voice vote: Motion carried.

Treasurer's Report:

- Laura VanProyen provided 4.30.2024 pre-audit, draft financial reports for commissioners' information and review.
- Audit field work was scheduled for June 17.

Approval for Payment of Invoices:

- Commissioners reviewed a list of payable items totaling \$92,478.09 which included the payment to Brotcke Well & Pump.

MOTION by Morris, second by Roth to approve payment of all invoices as listed.

Roll call vote: Morris – yes Johnson – yes Roth - yes Motion carried.

Old Business:

- Attorney Segatto had prepared Ordinance 24-02 to address compliance with the Illinois Paid Leave for All Workers Act previously discussed by the commission.

MOTION by Morris, second by Johnson to adopt Ordinance 24-02, an ordinance regarding the Illinois Paid Leave for All Workers Act for the South Sangamon Water Commission.

Roll call vote: Morris – yes Johnson – yes Roth – yes Motion carried.

- Commissioner Johnson asked about the status of the 1-1/2" replacement meter requested by a retail customer. Bivin stated the meter had just arrived and would be installed very soon.

New Business:

- There was no new business.

Executive Session:

5:50 p.m.

MOTION by Roth, second by Morris to adjourn to go to Executive Session to discuss personnel matters.

Voice vote: Motion carried.

6:02 p.m.

Returned to Regular Session:

MOTION by Roth, second by Morris to authorize Attorney Segatto to prepare a resolution amending the Employee Handbook to allow for up to four (4) weeks paid time off for vacation for Plant Managers with five (5) or more years of service.

Roll call vote: Morris – yes Johnson – yes Roth – yes

Motion carried.

Adjournment:

- The next regular meeting of the South Sangamon Water Commission would be held Monday, June 17, 2024, at the water plant, 9199 Buckhart Road, Rochester, Illinois immediately following the 5:25 Public Hearing.

MOTION by Morris, second by Roth to adjourn.

Voice vote: Motion carried.

- The meeting adjourned at 6:05 p.m.

Respectfully submitted,



Laura VanProyen, Clerk